



**Value and Quality Award Call for application
2023
Guidelines on Compliance Certificates being necessary for
submission of applications**

ANNEX 2

(All documents related to product/product line, service as subject of the application which are required by consumer protection and other legislation. In addition to these requirements, presentation and documentation of voluntary commitments undertaken in the interests of consumers.)

The following list contains guidelines for compliance documents types being the most common legal requirement within a given category. In addition, other legal regulation may also apply to the product/product line or services in accordance with the uniqueness of the tender. In case questions arise regarding submission of these documents, the applicant has possibility of consultation as outlined in paragraph 5.



Main Tender Category	Description of Compliance Certificates
1. Industrial machinery and equipment, household appliances, office technology devices and equipment	<ul style="list-style-type: none"> - Manufacturer's declaration of compliance in accordance with all relevant directives (e.g. MD, LVD, EMC, PED, RoHS, RED). - Warranty card (in case of mandatory warranty) - Use and handling manual - Photos of the product and a short video of the production process
2. Vehicles	<ul style="list-style-type: none"> -Type Licence -Use and handling manual - Photos of the product and a short video of the production process
3. Clothing and accessories	<ul style="list-style-type: none"> -Test Protocol issued by an independent accredited laboratory within one year (safety and quality parameters) - Copy of Product Labels
4. Beauty products	<ul style="list-style-type: none"> - Chemical, microbiological test report (Test Protocol issued by an independent accredited laboratory within one year) - CPNP Registration Statement - Copy of marketing label - Statement by the responsible person/body confirming that product information file (TID dossier) of product/products submitted to the Tender are in accordance with the current legislation.
5. Household chemical products, chemical products	<ul style="list-style-type: none"> - Protocol certifying laboratory tests (Protocol issued by an independent accredited laboratory within one year) - Copy of marketing label - Safety data sheet in Hungarian language - Proof of notification to the state health administration (for biocides or dangerous preparations)



6. Furniture, home and office equipment, supplies and accessories	<ul style="list-style-type: none"> - Quality certificate - Compliance certification - Use and operation manual - Test results if required by the function of the product (e.g. chemical tests in case of children furniture.)
7. Outdoor furniture, equipment	<ul style="list-style-type: none"> - Quality certificate - Compliance certification - Use and operation manual - Test results if required by the function of the product (e.g. chemical tests in case of children furniture.) - Photos of the product and a short video of the production process
8. Energy efficient building products	<ul style="list-style-type: none"> - Declaration of performance according to CPR and underlying documents (certificates, test reports) + setting minimum requirements (7/2006 TNM) - Photos of the product and a short video of the production process
9. Implemented establishments	<ul style="list-style-type: none"> - Valid certificate of occupancy - Valid administrative permits - Photo of completed project and a short video of the service in progress, technical inspector's certificate
10. Building industrial services	<ul style="list-style-type: none"> - Verification of Regional Trade and Industry Chamber's membership - Competency list of skilled technical managers and experts required for the service - Professional liability insurance - Photo of completed project and a short video of the service in progress, technical inspector's certificate
11. Infrastructural investments	<ul style="list-style-type: none"> - Valid licences from the competent authorities - Valid certificate of occupancy - Photo of completed project and a short video of the service in progress, technical inspector's certificate
12. Silicate industrial finished products (glass, porcelain, ceramics)	<ul style="list-style-type: none"> - "Food contact" test protocol in case of food contact products



<p>13. Sport accessories and equipment</p>	<ul style="list-style-type: none"> - Warranty Card (in case of compulsory guarantee) - Use and operation manual - Inscriptions, signs, warnings, label designs - Confirmation of product safety according to the standard test protocol
<p>14. Playgrounds, playground and public space fitness equipment</p>	<p>In case of playground equipment Certificate of Compliance is necessary according to Regulation of Ministry of Economy and Transport No. 78/2003. (XI. 27.) GKM</p> <ul style="list-style-type: none"> - Warranty Card (in case of compulsory guarantee) - Use and operation manual - Inscriptions, signs, warnings, label designs - Confirmation of product safety according to the standard test protocol - Photos of the product and a short video of the production/assembly process
<p>15. Toys</p>	<ul style="list-style-type: none"> - Warranty Card (in case of compulsory guarantee) - Manufacturer's declaration of compliance in accordance with „TOY” directive - Documents justifying issue of manufacturer's declaration (e.g. certifications, test protocols).
<p>16. Handicraft products (juried crafts, folk art, home craft products)</p>	<ul style="list-style-type: none"> - Licenses of authorities - Quality certificate - Declaration of compliance (where it may come into contact with food) based on the relevant specific legislation or, in the absence of specific legislation, a risk assessment or other guidance, national legislation or standard.
<p>17. IT programs, systems</p>	<ul style="list-style-type: none"> - Based on software, system functionality, certificate ISO 27001 and / or data protection statement



<p>18. Agricultural and food industrial products (in fresh and processed forms including non-alcoholic and alcoholic beverages, nutrition supplements, foods for particular nutritional uses (including diets for athletes, dietary supplements as well), handcrafted foods, herbal teas and catering products.</p>	<ul style="list-style-type: none"> - Product sheet/Material proportion records for catering products - Microbiological, chemical, physical, organoleptic test protocols - Notification certificate for food supplements and foods for special nutritional use according to the relevant legislation, test report for the content of active substance - Certification of HACCP, or verification of the operation of a food safety system, based HACCP principles. - Copy of the marketing label (as indicated on packaging and / or in packaging) - Copy of the marketing authorization for wine products
<p>19. Pet foods, animal feed</p>	<ul style="list-style-type: none"> - Registration or authorization under Regulation (EC) No 183/2005 - Evidence of the operation of a product safety system based on HACCP or HACCP principles - chemical test report
<p>20. Medical devices (active medical devices as well), medical instruments</p>	<ul style="list-style-type: none"> - Manufacturer's declaration of compliance in accordance with all relevant directives (e.g. MDD, AIMSD, IVDMDD, RoHS). - Documents required for the issue of manufacturer's declaration (e.g. certification, test report)
<p>21. Products, devices and services for human health and safety</p>	<ul style="list-style-type: none"> - Quality certificate - Copy of product labels (for product) - Authority permissions (for service) - Photos of the product and a short video of the production/assembly process
<p>22. Assistive devices, apps, products and services for people with disabilities</p>	<ul style="list-style-type: none"> - Manufacturer's declaration of conformity in accordance with all relevant directives - OEP permission



<p>23. Services helping people to spend their free time in a cultured way, inland tourism (including tourism-related catering), village tourism, organizing travels, travel agency activities, foreign tourism/travel organisation activity</p>	<ul style="list-style-type: none"> - Authority licenses, - In case of catering, certificates of compliance with food safety regulations - Photo of completed project and short video of the service in progress
<p>24. Packaging (design, materials and technology)</p>	<ul style="list-style-type: none"> - Declaration of conformity for food contact materials in accordance with the relevant specific legislation or, in the absence thereof, risk assessment or other guidance, on the basis of member state legislation or standard
<p>25. Packaging tools, equipment</p>	<ul style="list-style-type: none"> - Type approval - Manufacturer's declaration of conformity to all relevant directives (e.g. CE) - Warranty certificate (in case of mandatory warranty) - Instructions for use and handling
<p>26. Methodology and activity of education, training and post training</p>	<ul style="list-style-type: none"> - Accreditation, approval documents - Methodological description
<p>27. Interactive educational programmes</p>	<ul style="list-style-type: none"> - Certificate of approval of the programme - Short video of the operation in use



<p>28. Textbooks and guides (interactive means), publications</p>	<ul style="list-style-type: none"> - Law of the year 2013 No CCXXXII on textbook supply in national public education; - Decree-law No. 17/2014 (III.12.) issued by EMMI on textbooks' declaring, support and supply system of school textbooks. - Decree-law No. 51/2012 (XII.21) issued by EMMI on procedures of issuance and approval of framework curricula as well as additions and corrections related to the regulation: - Decree-law No. 23/2013 (III.29.) issued by EMMI on the amendment of EMMI decree-law No. 51/2012. (XII.21.) - Decree-law No. 6/2014. (I.29.) issued by EMMI - Decree-law No. 34/2014. (IV.29.) of EMMI on the amendment of certain ministerial decrees on public education - Decree-law of EMMI No. 40/2015. (VIII.28.) decree-law of the amendment of decree-law No. 51/2012 (XII.21.) issued by EMMI on publication and approval of framework curricula; - Bilingual education policy in the issue of EMMI No. 4/2013. No. (I, 11.); - Decree-law No. 40/2002 (V.24.) on the detailed requirements for the baccalaureate exam issued by OM - Government decree No. 100/1997. (VI.13.) on examination rules of baccalaureate
<p>29. Books and other printed brochures</p>	<ul style="list-style-type: none"> - ISO 9001 quality assurance system (obligatory) - FSC and ISO 12647 certifications and ISO 14001 environmental management standard (optional)
<p>30. Lighting, lighting technique</p>	<ul style="list-style-type: none"> - Manufacturer's declaration of compliance in accordance with all relevant directives (e.g. LVD, EMC, RoHS, RED). - Documents required for the issue of manufacturer's declaration (e.g. certification, test report)



31. Products/services for improving life quality	<ul style="list-style-type: none"> - Relevant special (e.g. OEP) approvals and licences - Photo of completed project and short video of the service in progress
32. Catering (including catering culture), hotel, restaurant, confectionery services, food delivery and catering based on local traditional gastronomic values	<ul style="list-style-type: none"> - Permissions/licences of relevant authorities - Certification of HACCP, or verification of the operation of a food safety system, based HACCP principles.
33. Public catering services	<ul style="list-style-type: none"> - Permission/licences of relevant authorities, - Proof of operation of a food safety system based on HACCP or HACCP principles - Presentation of the 10-day diet by age group
34. Cultural events, sports events, museum programmes, services	<ul style="list-style-type: none"> - Licences of relevant authorities - Photo of completed project and short video of the service in progress
35. Fancy goods	<ul style="list-style-type: none"> - Quality certificate
36. Leather products (horse tools, bags, suitcases, wallets)	<ul style="list-style-type: none"> - Test Protocol issued by an independent accredited laboratory within one year (safety and quality parameters)
37. Watches, jewellery, fashion jewellery	<ul style="list-style-type: none"> - Quality Certificate - Copies of product labels
38. Walls, facades, design elements, wooden unique solutions, doors and windows, use of interiors in any function in outdoor living space	<ul style="list-style-type: none"> - CPR Performance Statement and supporting documents (Certificates, Test Protocols) - description of designers in 1-2 pages, drawings necessary for solving approach, floor plans of realized interiors, drawings of wall views, 3D visualization drawings, photo documentation, technical inspection certificate on the completed works
39. Products and services made by people with disabilities	<ul style="list-style-type: none"> - Rehabilitation Accreditation Certificate - List of compliance documents for products produced (products to be accepted are detailed in the present table)



40. Web shop services	<ul style="list-style-type: none"> - NAIH Data Protection Registration Certificate - Short video demonstrating the use of the service
41. Transport, warehousing, storage including dangerous materials as well	<ul style="list-style-type: none"> - Activity licenses, possibly CEMT license as well - Plant/site licence - Photo of completed project and short video of the service in progress
42. Other services	<ul style="list-style-type: none"> - Permissions of authorities and accreditation documents for laboratory services - Photo of completed project and short video of the service in progress
43. Introduced professional safety and security novelties and innovations	<ul style="list-style-type: none"> - Manufacturer's Declaration of Conformity for Devices and Equipment in accordance with the PPE Directive - In case of services, competence list of suitably qualified professionals and proof of qualifications - Photo of completed project and short video of the service in progress
44. Furnishings, interiors in any function in the living space	<ul style="list-style-type: none"> - Design description in 1-2 pages, drawings necessary to illustrate the solution, floor plans of the implemented interior, wall view drawings, 3D visual drawings, photo documentation
45. Electronic products	<ul style="list-style-type: none"> - Manufacturer's declaration of conformity in accordance with all relevant directives (e.g EMC, RoHS, RED) - Document supporting the issuance of the manufacturer's declaration (e.g. certificate, test report) - Warranty Card